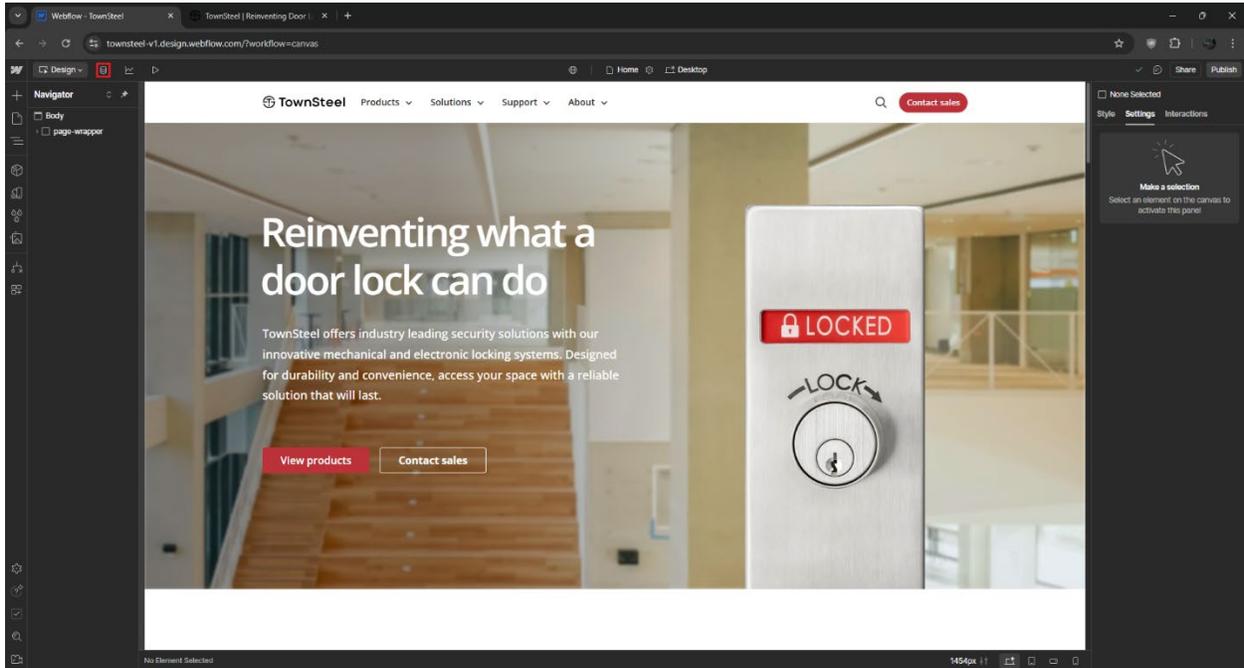
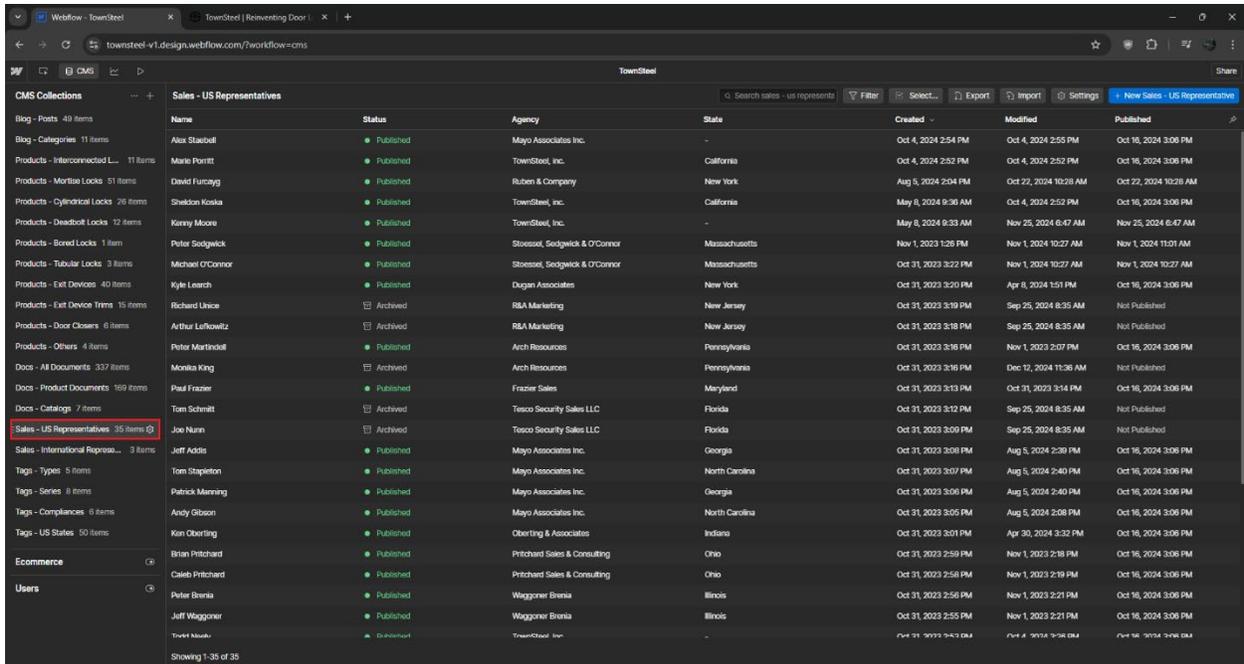


Sales Representatives

1. Open up Webflow Designer, click CMS Collections on the left.

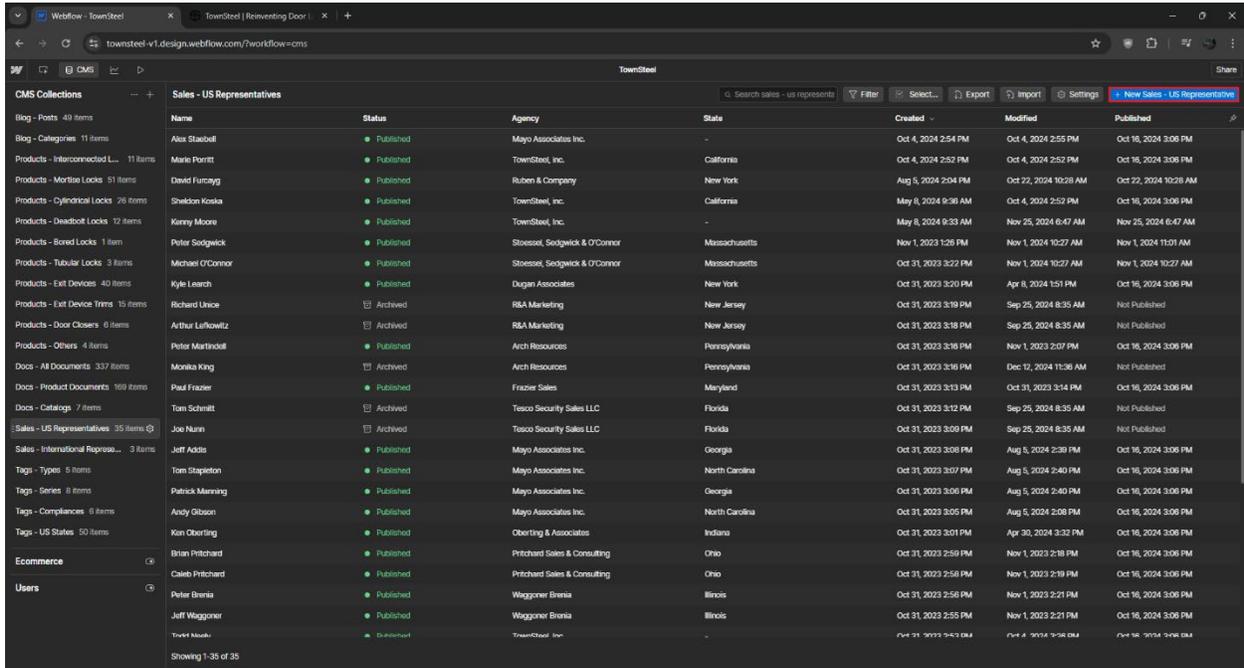


2. Click on a CMS Collection: Sales Representatives



Sales Representatives

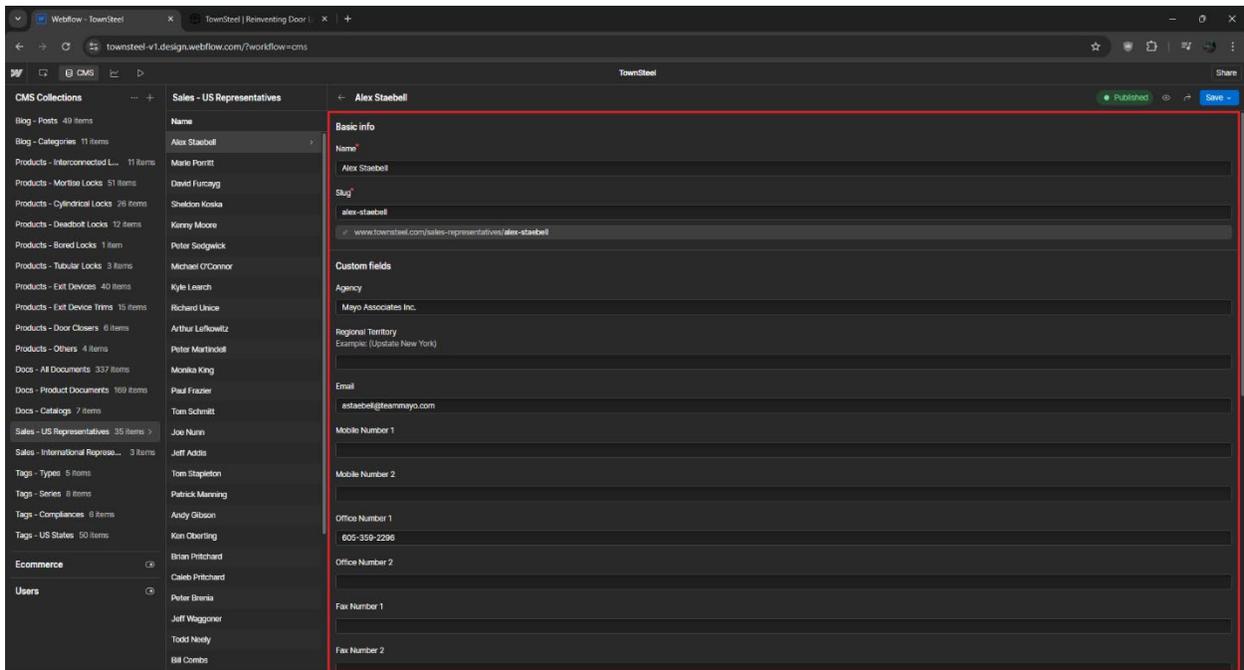
3. Click on “New Sales Representative” button or select an existing sales representative.



The screenshot shows a CMS interface with a sidebar on the left containing various collections like 'Blog - Posts', 'Products - Interconnected L...', and 'Users'. The main area displays a table titled 'Sales - US Representatives' with columns for Name, Status, Agency, State, Created, and Modified. The table lists 35 sales representatives, including Alex Staebell, Marie Porritt, David Furcayg, Sheldon Koska, Kerry Moore, Peter Sedgwick, Michael O'Connor, Kyle Leach, Richard Unice, Arthur Lefkowitz, Peter Martindell, Monika King, Paul Frazer, Tom Schmitt, Joe Nunn, Jeff Adis, Tom Stapleton, Patrick Manning, Andy Gibson, Kim Oberling, Brian Pritchard, Caleb Pritchard, Peter Brena, Jeff Waggoner, and Todd Neely.

Name	Status	Agency	State	Created	Modified	Published
Alex Staebell	Published	Mayo Associates Inc.	-	Oct 4, 2024 2:54 PM	Oct 4, 2024 2:55 PM	Oct 16, 2024 3:06 PM
Marie Porritt	Published	TownSteel, Inc.	California	Oct 4, 2024 2:52 PM	Oct 4, 2024 2:52 PM	Oct 16, 2024 3:06 PM
David Furcayg	Published	Ruben & Company	New York	Aug 5, 2024 2:04 PM	Oct 22, 2024 10:28 AM	Oct 22, 2024 10:28 AM
Sheldon Koska	Published	TownSteel, Inc.	California	May 8, 2024 9:36 AM	Oct 4, 2024 2:52 PM	Oct 16, 2024 3:06 PM
Kerry Moore	Published	TownSteel, Inc.	-	May 8, 2024 9:33 AM	Nov 25, 2024 8:47 AM	Nov 25, 2024 8:47 AM
Peter Sedgwick	Published	Stoesset, Sedgwick & O'Connor	Massachusetts	Nov 1, 2023 1:26 PM	Nov 1, 2024 10:27 AM	Nov 1, 2024 11:01 AM
Michael O'Connor	Published	Stoesset, Sedgwick & O'Connor	Massachusetts	Oct 31, 2023 3:22 PM	Nov 1, 2024 10:27 AM	Nov 1, 2024 10:27 AM
Kyle Leach	Published	Dugan Associates	New York	Oct 31, 2023 3:20 PM	Apr 8, 2024 1:51 PM	Oct 16, 2024 3:06 PM
Richard Unice	Archived	R&A Marketing	New Jersey	Oct 31, 2023 3:19 PM	Sep 25, 2024 8:35 AM	Not Published
Arthur Lefkowitz	Archived	R&A Marketing	New Jersey	Oct 31, 2023 3:18 PM	Sep 25, 2024 8:35 AM	Not Published
Peter Martindell	Published	Arch Resources	Pennsylvania	Oct 31, 2023 3:16 PM	Nov 1, 2023 2:07 PM	Oct 16, 2024 3:06 PM
Monika King	Archived	Arch Resources	Pennsylvania	Oct 31, 2023 3:16 PM	Dec 12, 2024 11:36 AM	Not Published
Paul Frazer	Published	Frazier Sales	Maryland	Oct 31, 2023 3:13 PM	Oct 31, 2023 3:13 PM	Oct 16, 2024 3:06 PM
Tom Schmitt	Archived	Tesco Security Sales LLC	Florida	Oct 31, 2023 3:12 PM	Sep 25, 2024 8:35 AM	Not Published
Joe Nunn	Archived	Tesco Security Sales LLC	Florida	Oct 31, 2023 3:09 PM	Sep 25, 2024 8:35 AM	Not Published
Jeff Adis	Published	Mayo Associates Inc.	Georgia	Oct 31, 2023 3:08 PM	Aug 5, 2024 2:40 PM	Oct 16, 2024 3:06 PM
Tom Stapleton	Published	Mayo Associates Inc.	North Carolina	Oct 31, 2023 3:07 PM	Aug 5, 2024 2:40 PM	Oct 16, 2024 3:06 PM
Patrick Manning	Published	Mayo Associates Inc.	Georgia	Oct 31, 2023 3:06 PM	Aug 5, 2024 2:40 PM	Oct 16, 2024 3:06 PM
Andy Gibson	Published	Mayo Associates Inc.	North Carolina	Oct 31, 2023 3:05 PM	Aug 5, 2024 2:08 PM	Oct 16, 2024 3:06 PM
Kim Oberling	Published	Oberling & Associates	Indiana	Oct 31, 2023 3:01 PM	Apr 30, 2024 3:32 PM	Oct 16, 2024 3:06 PM
Brian Pritchard	Published	Pritchard Sales & Consulting	Ohio	Oct 31, 2023 2:59 PM	Nov 1, 2023 2:18 PM	Oct 16, 2024 3:06 PM
Caleb Pritchard	Published	Pritchard Sales & Consulting	Ohio	Oct 31, 2023 2:58 PM	Nov 1, 2023 2:19 PM	Oct 16, 2024 3:06 PM
Peter Brena	Published	Waggoner Brena	Illinois	Oct 31, 2023 2:56 PM	Nov 1, 2023 2:21 PM	Oct 16, 2024 3:06 PM
Jeff Waggoner	Published	Waggoner Brena	Illinois	Oct 31, 2023 2:55 PM	Nov 1, 2023 2:21 PM	Oct 16, 2024 3:06 PM
Todd Neely	Published	TownSteel, Inc.	-	Oct 31, 2023 2:53 PM	Oct 16, 2024 3:06 PM	Oct 16, 2024 3:06 PM

4. Edit information on the right. Regional territory (ex. (Upstate New York)). And add all states that the sales representative covers.

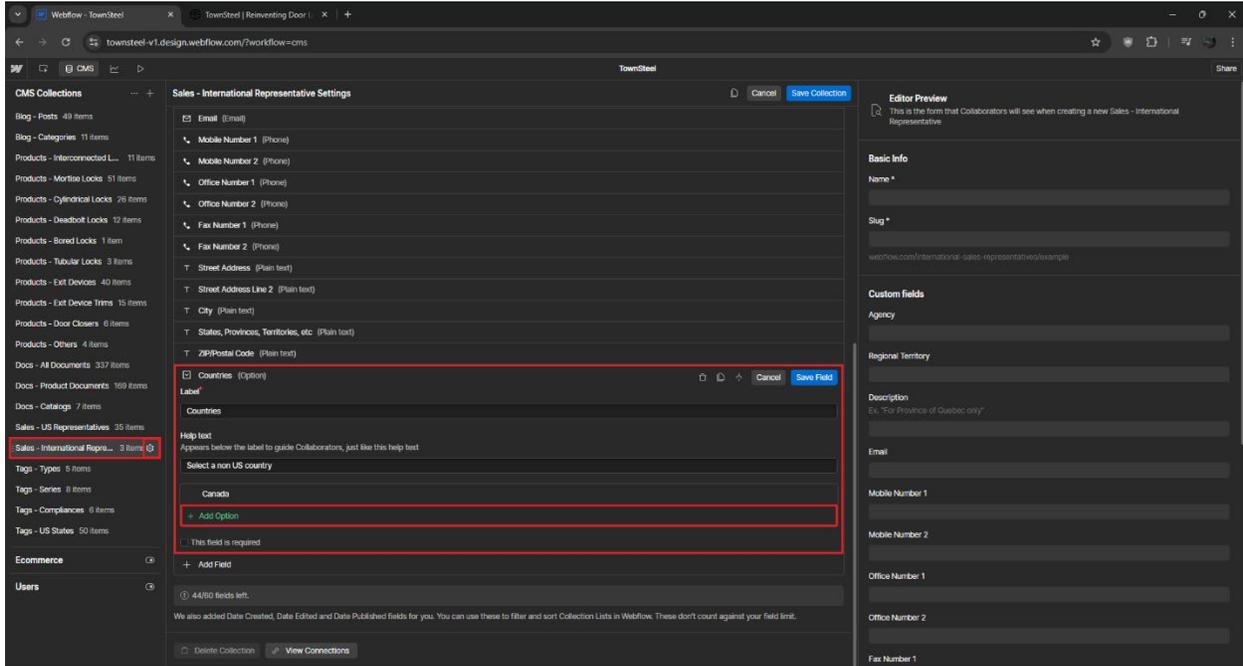


The screenshot shows the edit form for Alex Staebell. The form is divided into sections: 'Basic info' with fields for Name, Slug, and a URL; 'Custom fields' with fields for Agency, Regional Territory (with an example '(Upstate New York)'), Email, Mobile Number 1, Mobile Number 2, Office Number 1, Office Number 2, Fax Number 1, and Fax Number 2. The 'Regional Territory' field is highlighted with a red box.

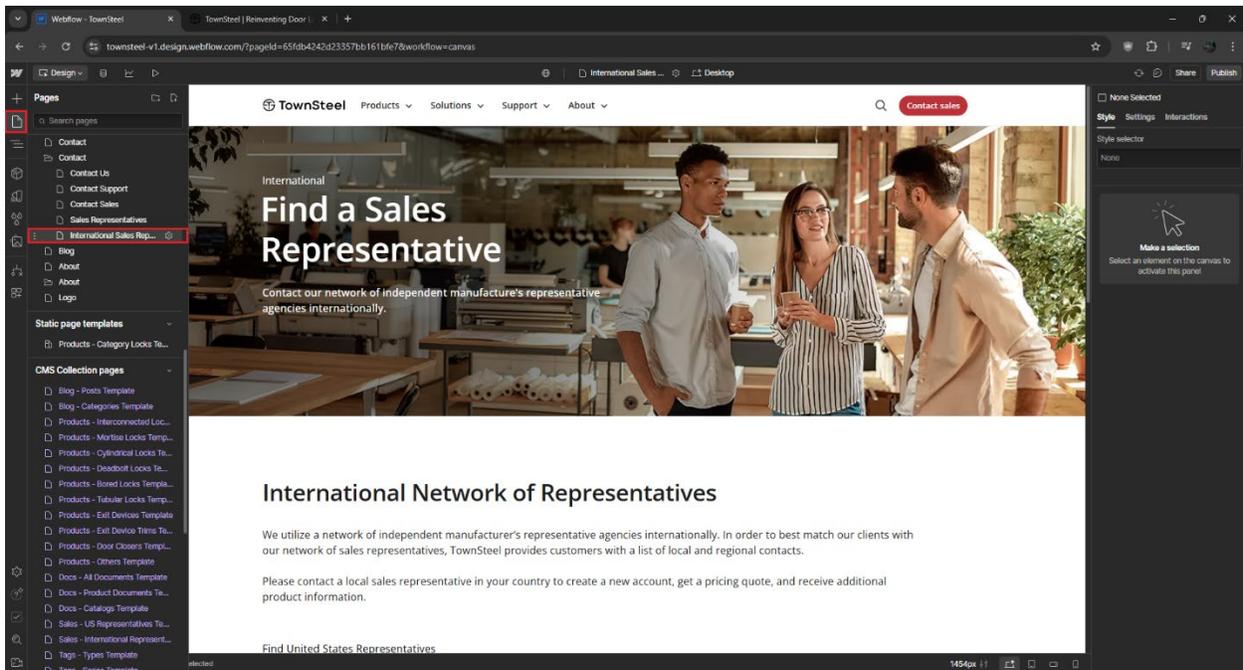
Field	Value
Name	Alex Staebell
Slug	alex-staebell
Agency	Mayo Associates Inc.
Regional Territory	(Upstate New York)
Email	estaebell@tesmmiyo.com
Mobile Number 1	
Mobile Number 2	
Office Number 1	605-359-2296
Office Number 2	
Fax Number 1	
Fax Number 2	

Sales Representatives

4a. For International sales representative, similar steps as above. To add a new country, make sure you are in Designing mode and not Editing mode:

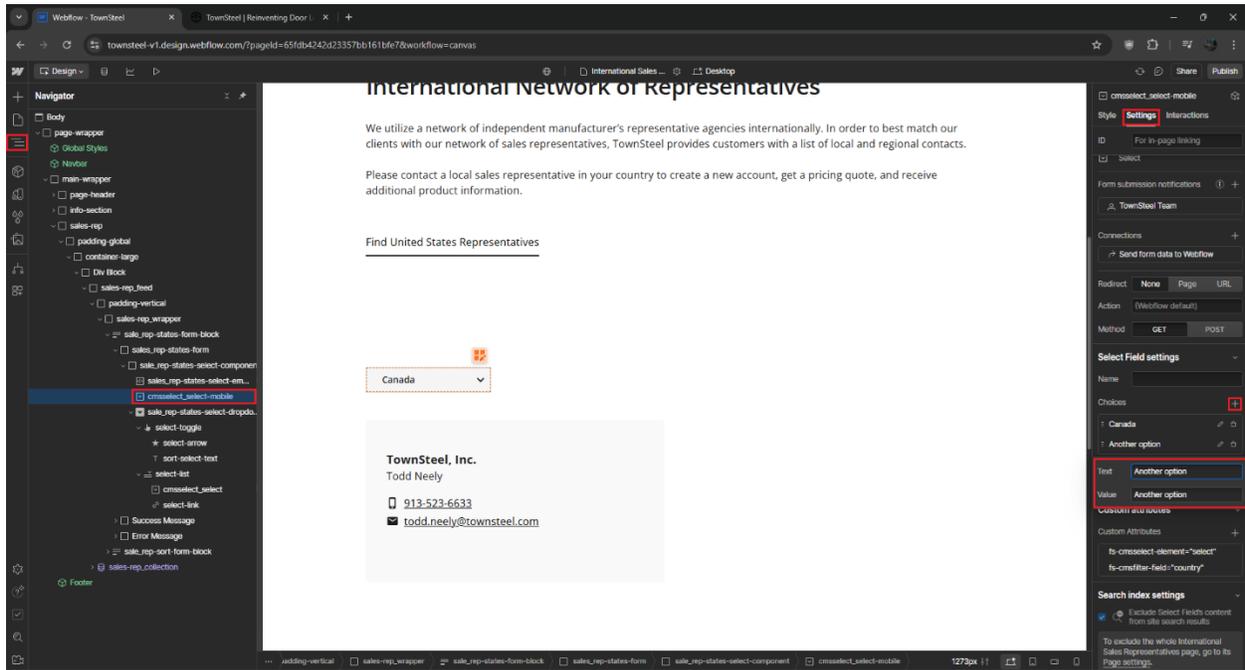


4b. Go to International Sales Representative Page

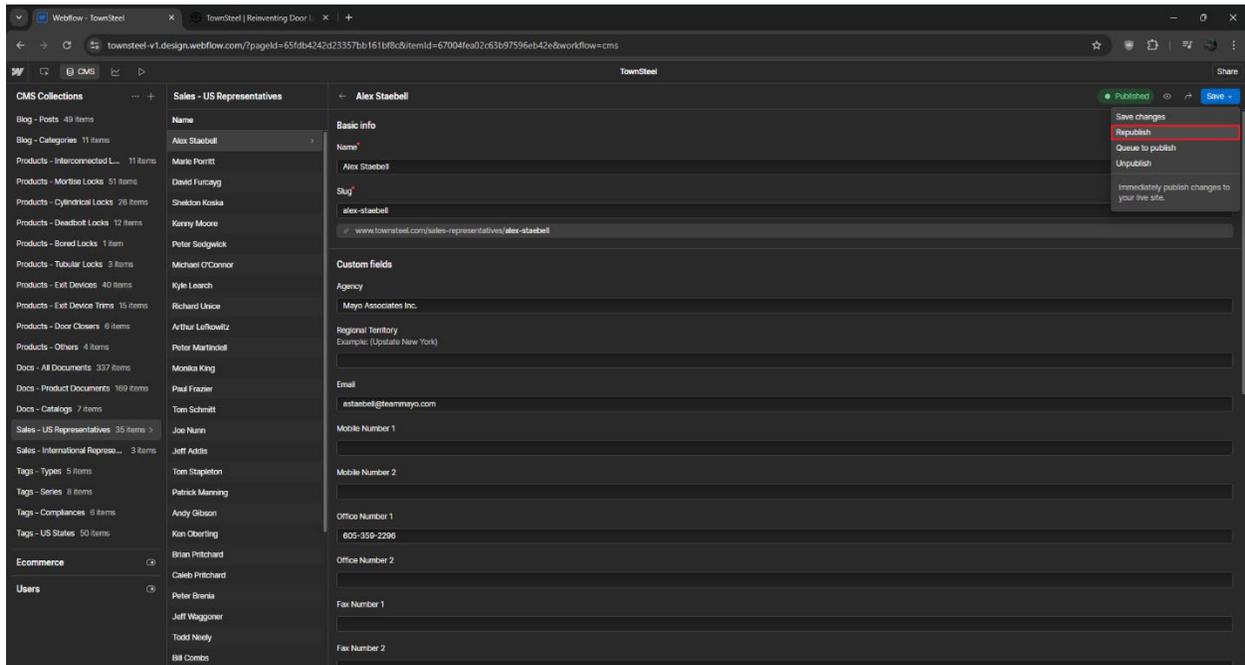


Sales Representatives

4c. Go down to both “cmsselect_select-mobile” and “cmsselect_select”, modify the Select Field settings on the right and add the name of the country in “Text” and “Value” (Make sure it is the same country name in 4a)

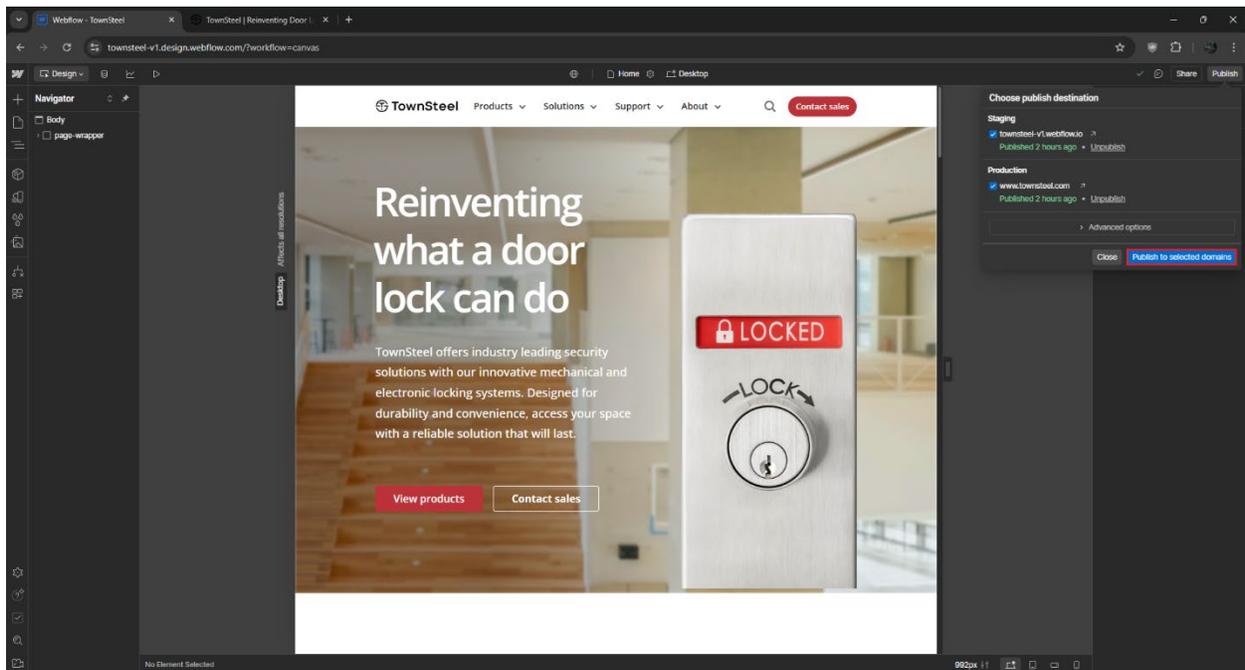


5. Create or save the new sales representative.



Sales Representatives

6. Publish the website and product at the top right in the Webflow Designer.



7. Check Sales Representatives or International Sales Representative page to check the sales representative information is available and correct.

