

Larger Documents

If attempting to upload a file larger than 10mb for product documents or catalogs, Webflow limitations will not allow it due to its file size.

Adobe Acrobat File Compression -

First solution is to compress the PDF which requires Adobe Acrobat and/or Adobe Cloud Subscription.

1. Open the PDF in Adobe Acrobat and select Compress a PDF in the tools sidebar.

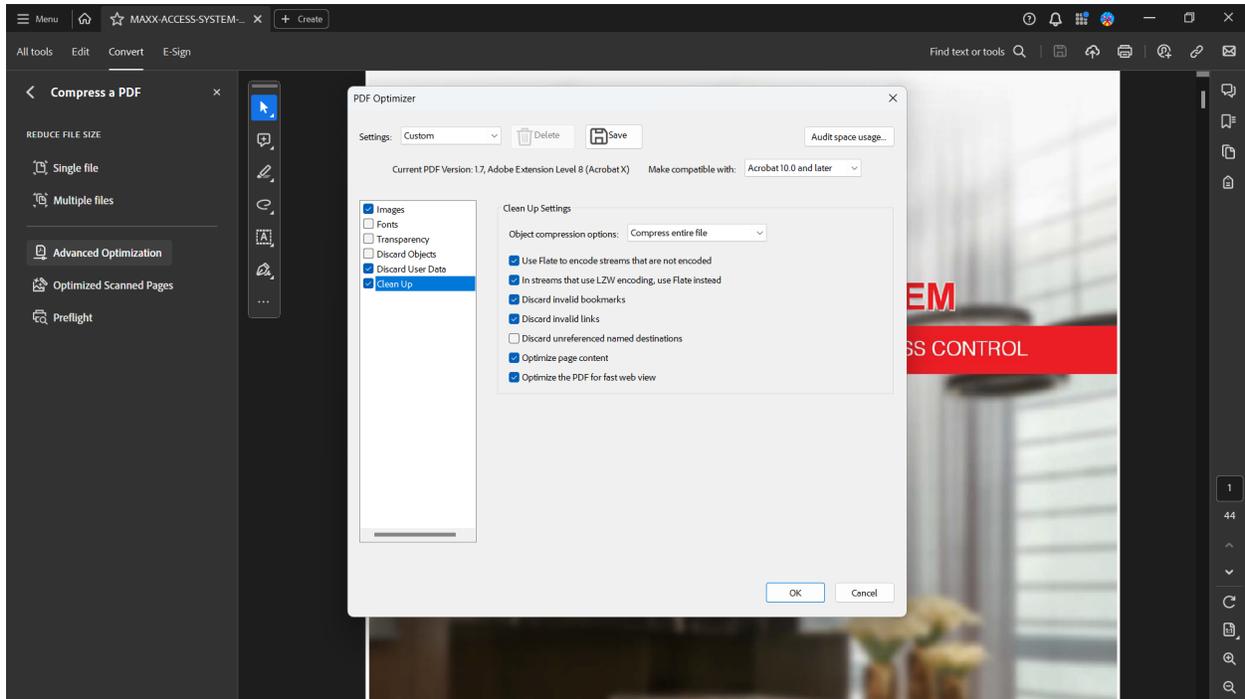
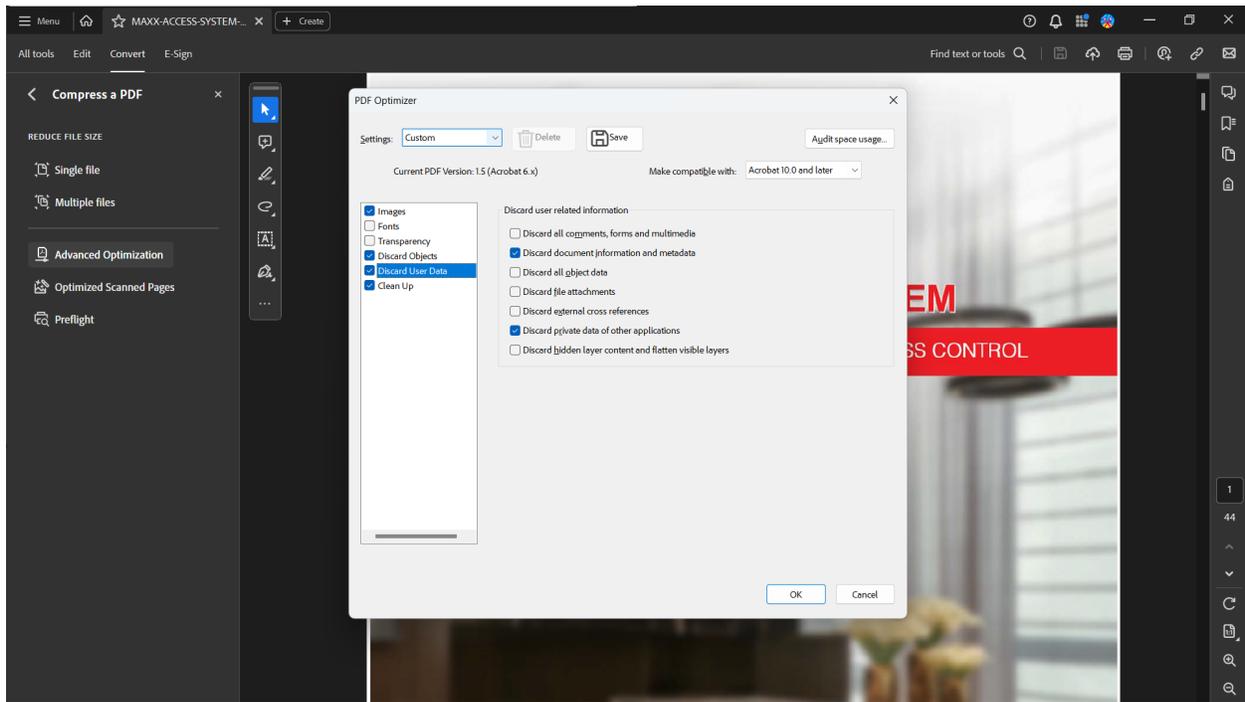


2. Select Advanced Optimization



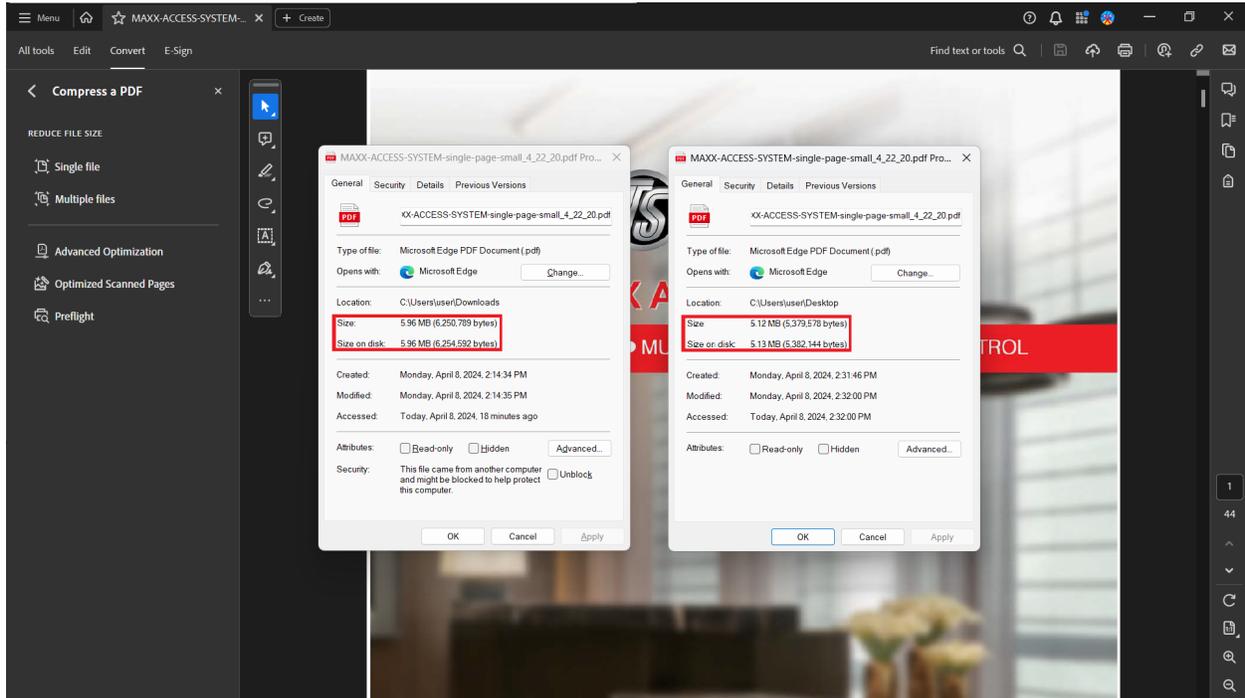
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3. Go to Discard User Data and Discard and Clean Up, apply the following settings.



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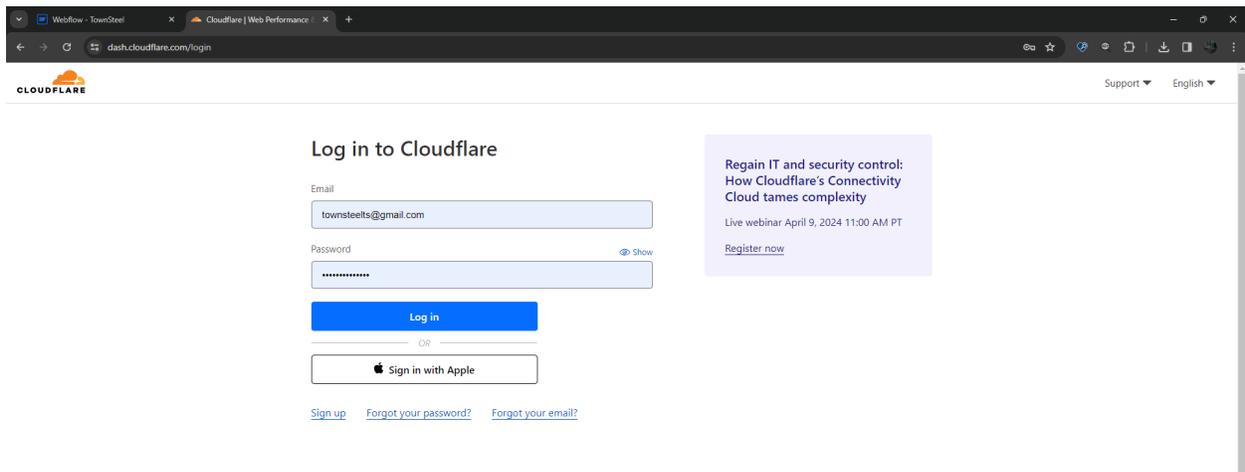
4. Check new size file, if the settings are not enough, then try to compress images, reduce image quality, or downsample the image ppi (ex. 300ppi)



Alternative Website Hosting Link -

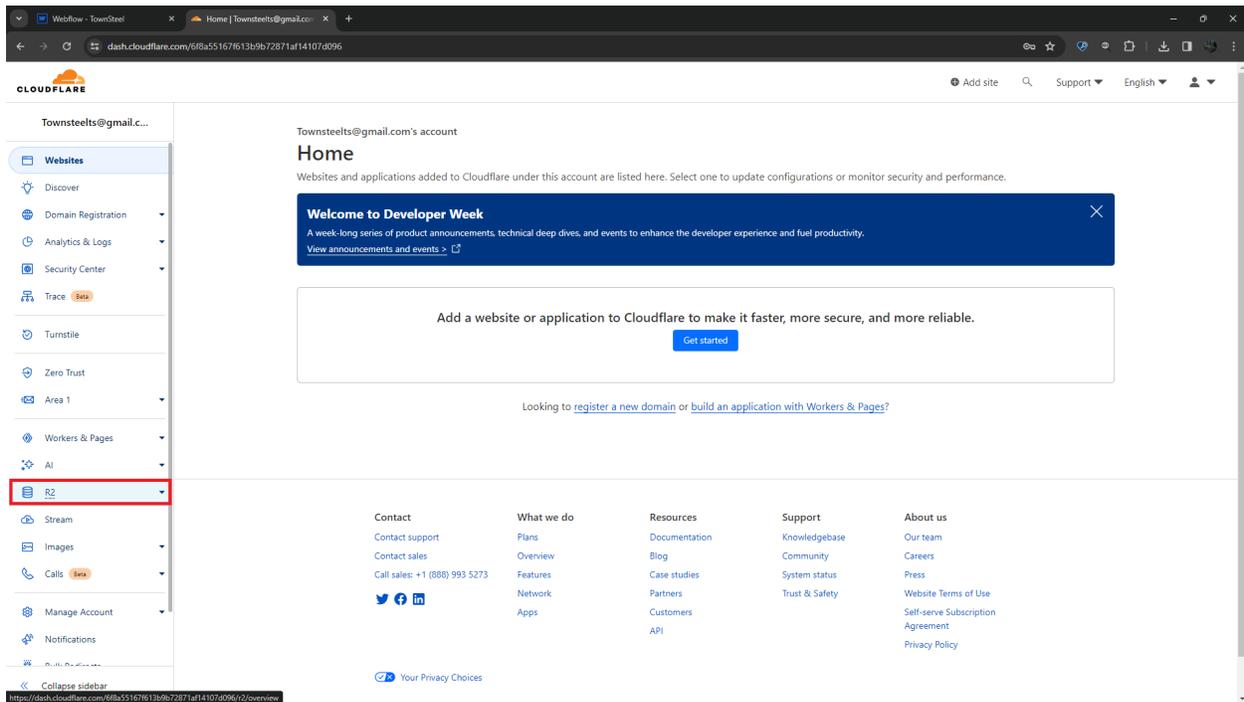
If the file is still too large to compress under 10mb, then a third party hosting service must be used. We will be hosting the files on CloudFlare as our use case is within the Free Tier.

1. Log into CloudFlare at <https://dash.cloudflare.com/login> using the townsteelts@gmail.com account, the password is the same as the gmail account.

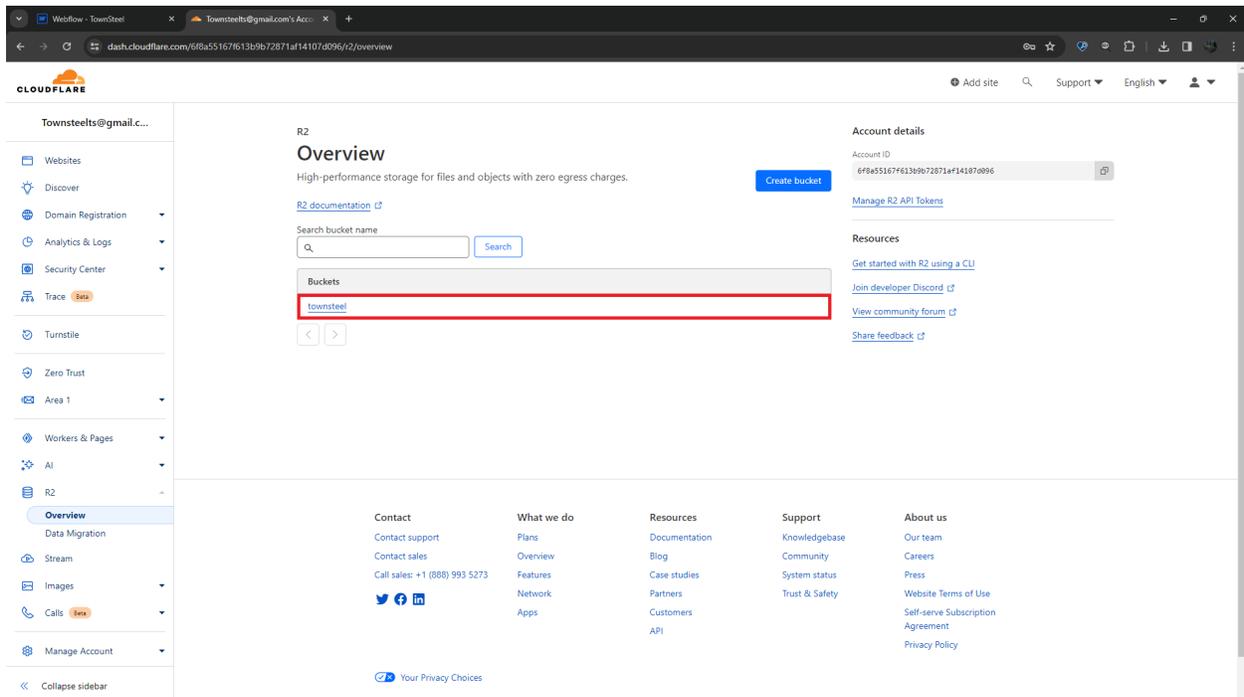


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2. Click on the R2 button on the left side of the screen.

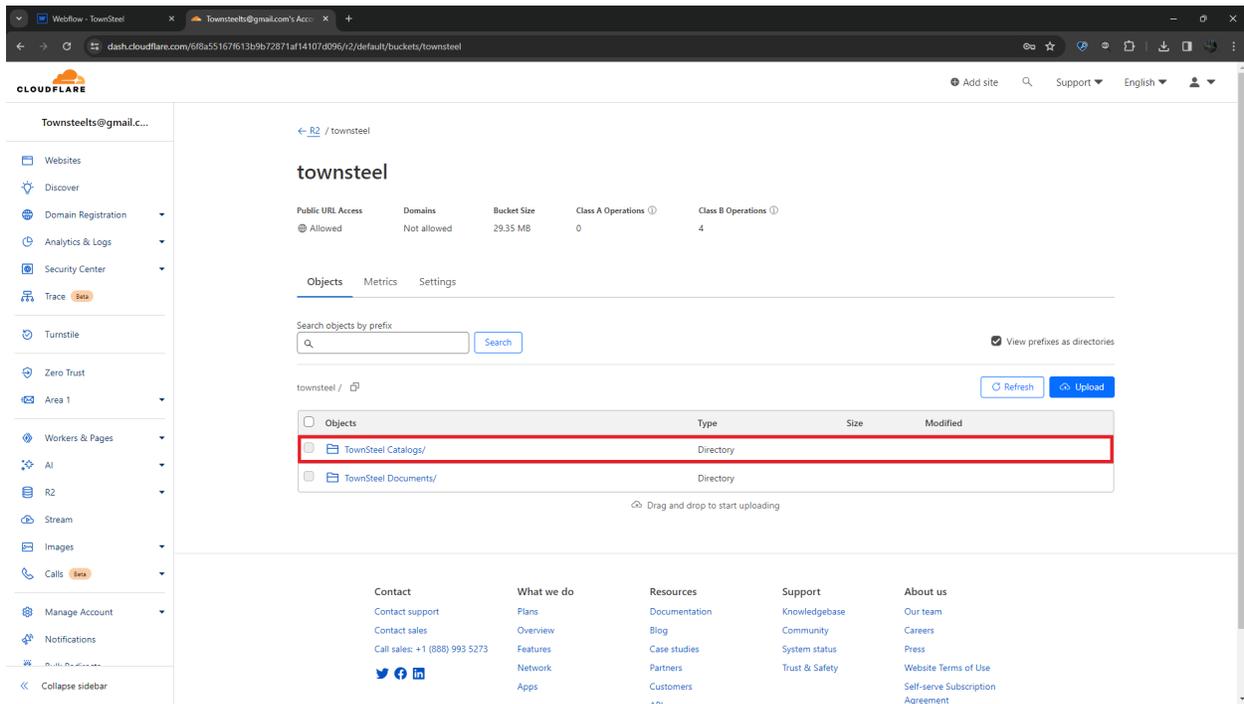


3. Open the R2 bucket named townsteel.

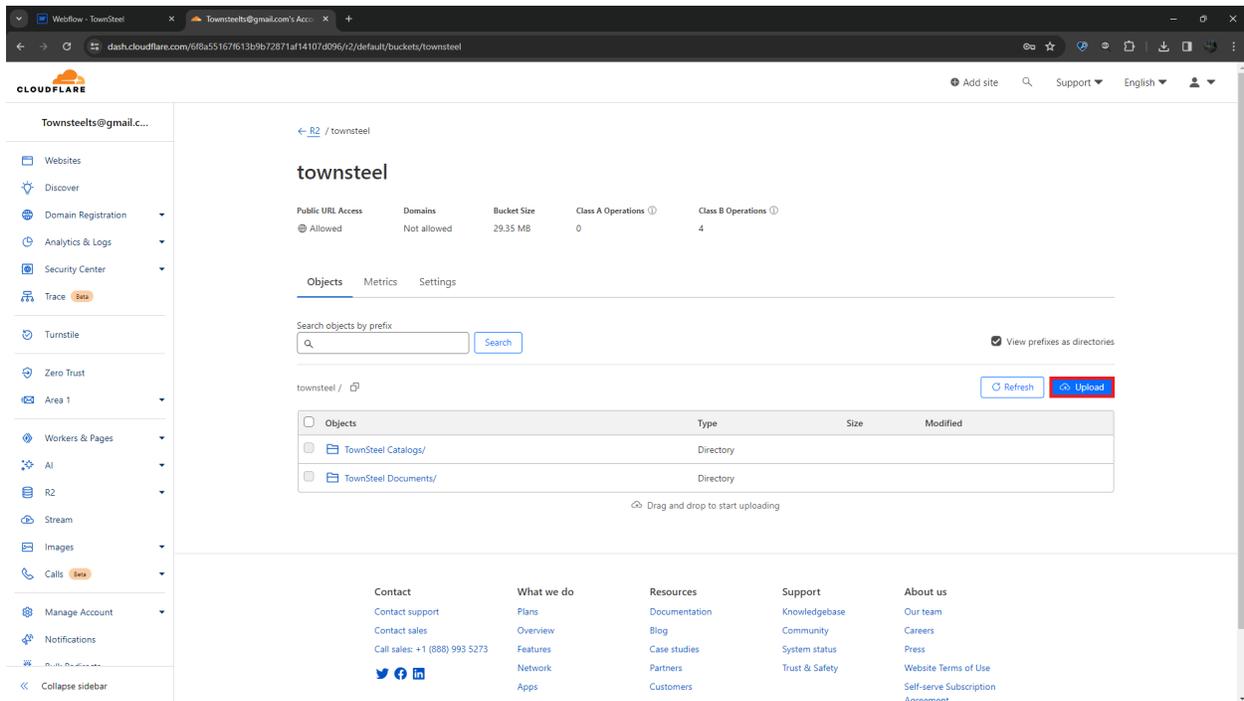


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4. Open the “TownSteel Catalogs” or “TownSteel Documents” for product documents.

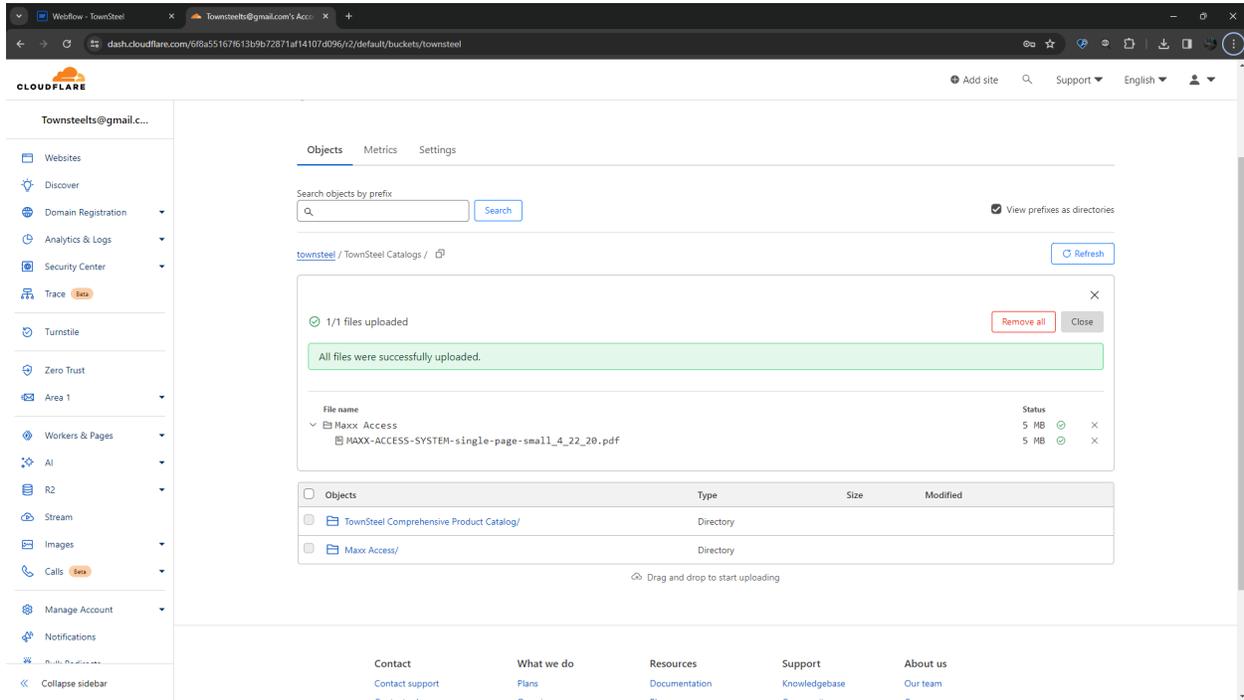


5. Select the “Upload” button.

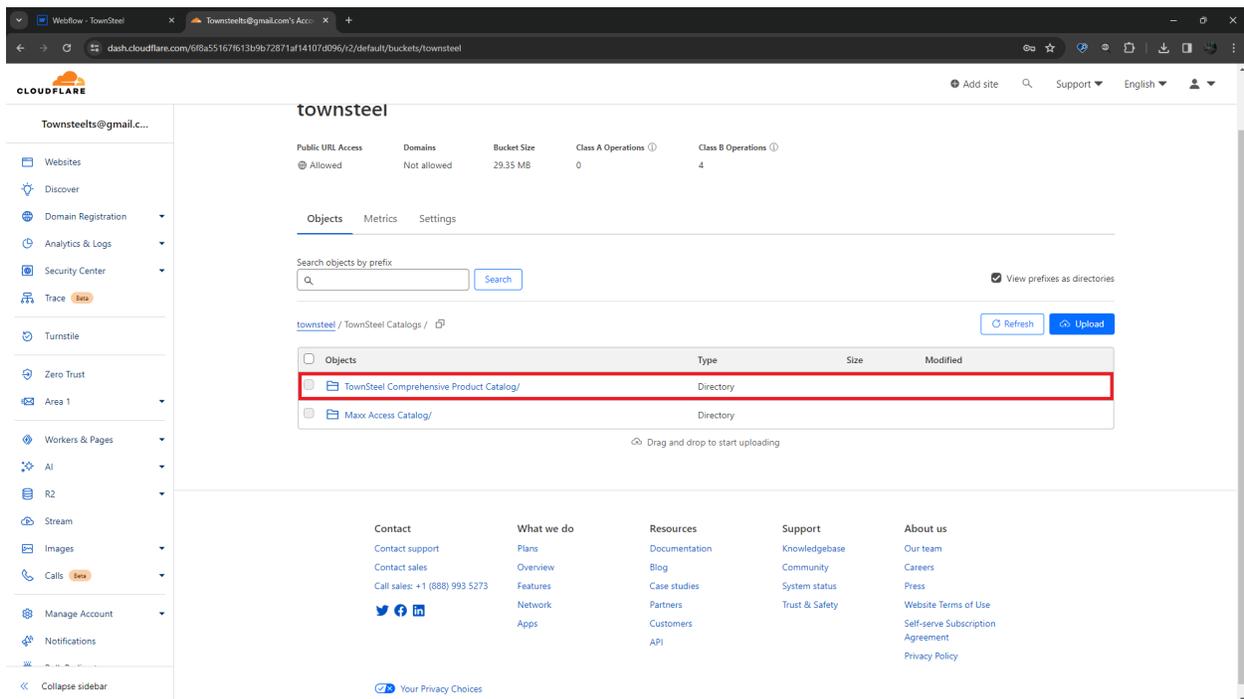


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6. Name a folder on your desktop (i.e. Maxx Access catalog) then place the product document or catalog pdf in that folder. Drag and drop the folder into the upload area (To upload a folder a file must be present inside, a folder will be deleted automatically if it is empty).

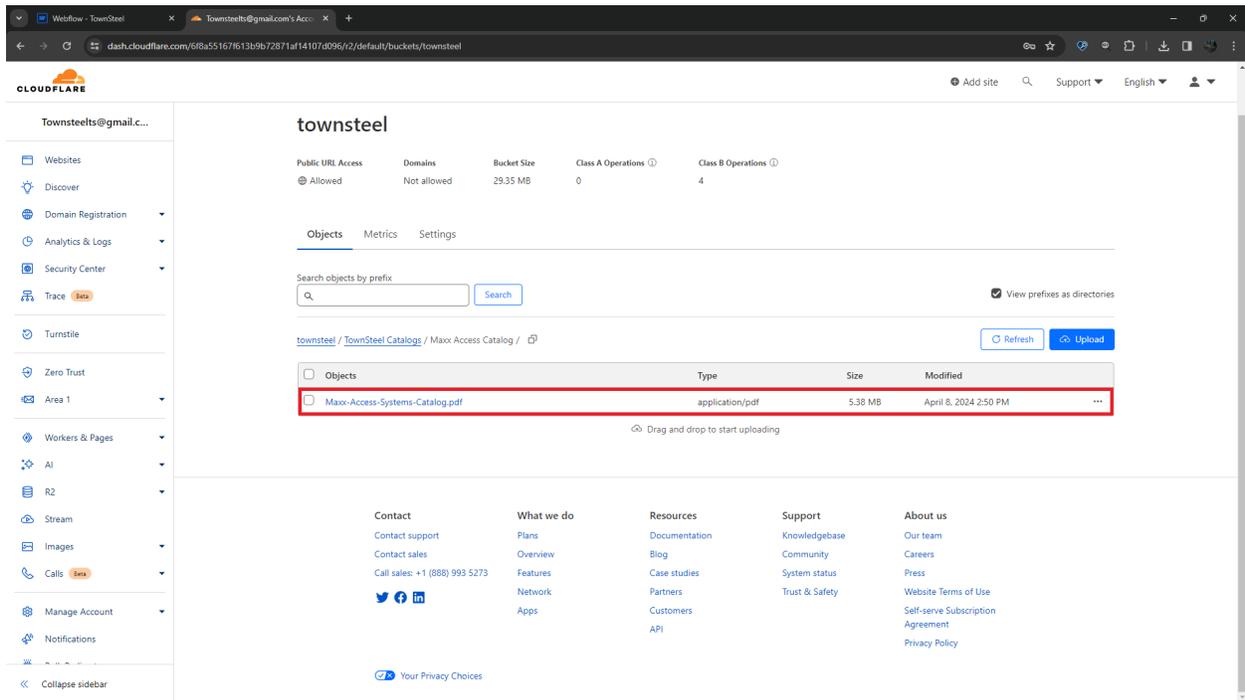


7. Open the newly uploaded folder.

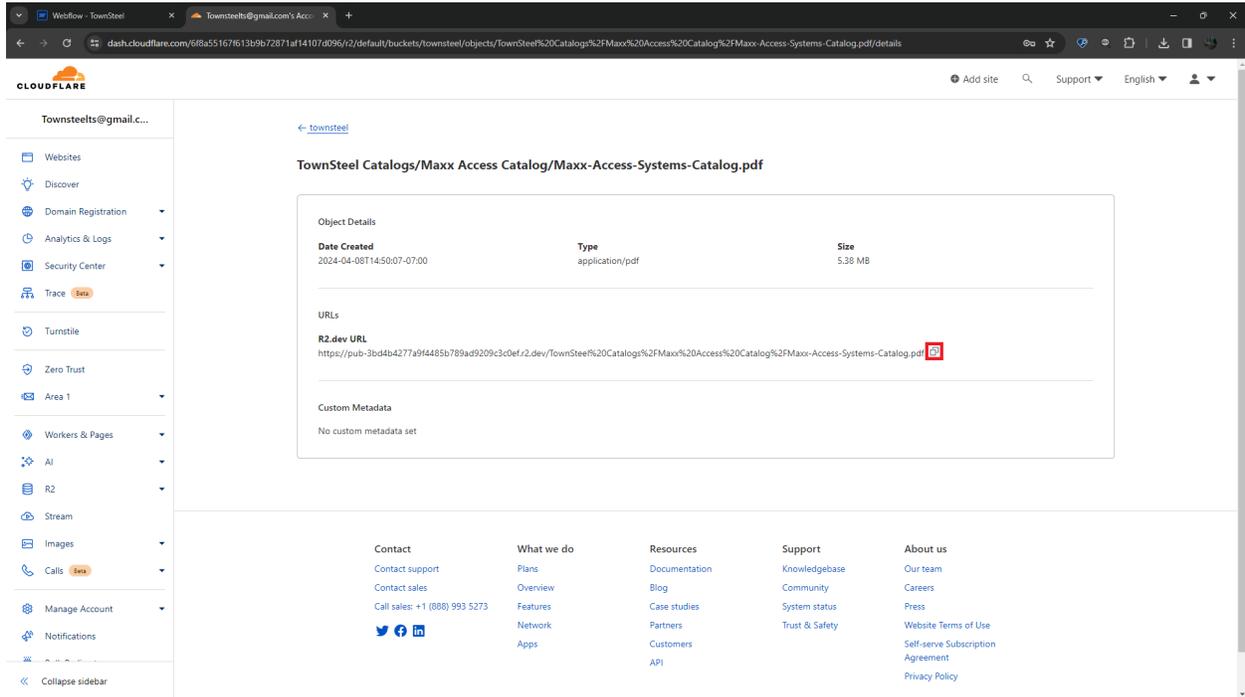


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8. Select the product document or catalog PDF file.

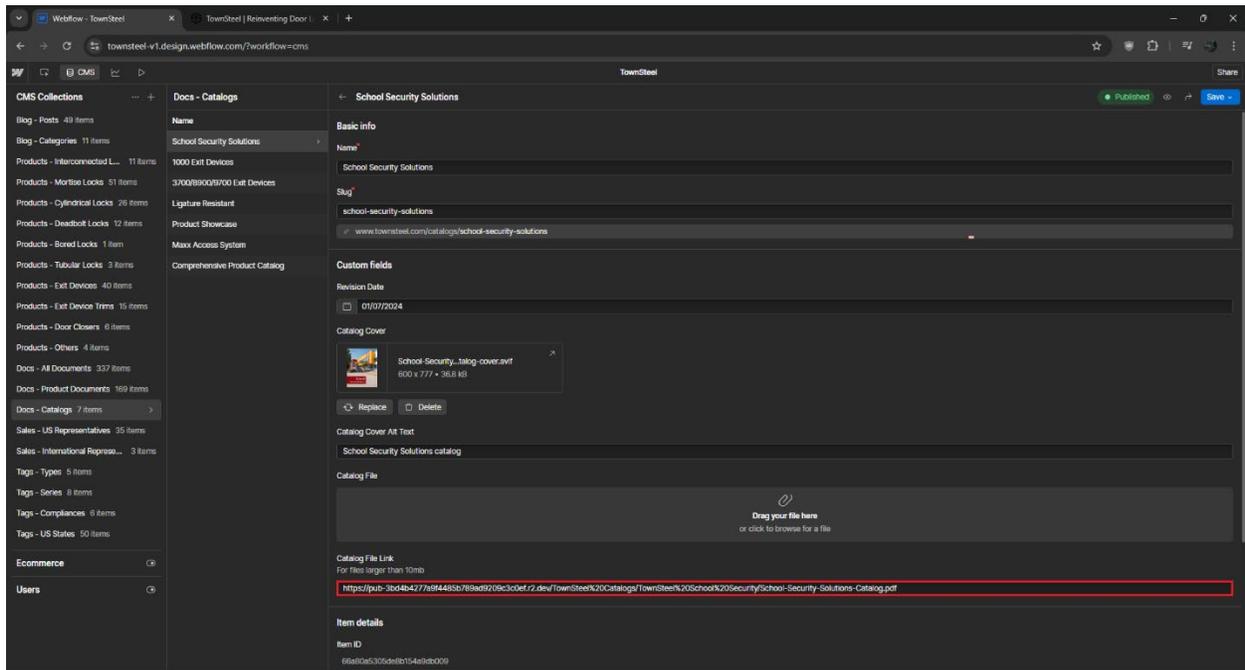


9. Copy the link for the PDF file.



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10. Paste the link into the catalog or product document “File Link”.



11. Save or publish the product document or catalog.

